

**AGENDA**

**REGULAR MEETING**

BOARD OF COMMISSIONERS

MONDAY, JUNE 3, 2019

1:00 P.M.

- I. Call to Order
- II. Roll Call
- III. The Pledge of Allegiance
- IV. Public Comments
- V. Approval of Minutes
- VI. Voting Items
  1. Process of Selection – Architects/Contractors
- VII. Secretary’s Report
- VIII. Chief’s Report
  1. EMS Letter
- IX. Commissioner’s Report
- X. Old Business
  1. Pinellas County Resolution 19-29
- XI. New Business
- XII. Good of the Organization
  1. Thank you cards
- XIII. Adjournment

**Lealman Special Fire Control District  
Commissioner's Meeting Minutes  
May 6, 2019**

**I.** The meeting was called to order at 1:00 with Chairman Ron Kemerer presiding.

**II.** Roll call of commission members:  
Present: Jay Alexander, Kathleen Litton, Rebecca Harriman, Ron Kemerer and Vivian Campbell  
Absent:

**III. The Pledge of Allegiance**

**IV. Public Comment**

**V. Approval of Minutes**

There is a motion to accept the April 1,2019 minutes as written with corrections.  
Motion: Kathleen Litton  
Second: Vivian Campbell  
Vote: 5-0

**VI. Voting Items**

1. Chuck Wasson from ARCW and Debbie Thomas from VFIS gave a presentation on the auto and General Liability Insurance that renews May 31,2019. All questions were answered that the commission had.

There is a motion to accept the renewal as presented in the amount of \$154,558.00.  
Motion: Kathleen Litton  
Second: Jay Alexander  
Vote: 5-0

**VII. Secretary's Report**

**VIII. Chief's Report** – Chief Graham went over his report with the commission.

**IX. Commissioner's Report**

1. Commissioner Alexander had a great time at the Knights of Columbus award ceremony. He also attended a CERT certification and did some cribbing. He had a great time.

2. Commissioner Harriman went to the April LCA meeting. Our guys set up an area and showed everyone how they put out fires and let the people sit in the fire truck. She also had a great time at the employee appreciation luncheon.

3. Commissioner Litton got to see her niece get pinned at her college graduation. She was also lucky enough to receive a job offer in the NICU at the hospital!!! Great job.
4. Commissioner Campbell had a great time at the employee appreciation luncheon. She expressed to the guys how she always hears really good things about how they treat people in the field. She is very proud of the work they all do!!!
5. Commissioner Kemerer also had a great time at the employee appreciation luncheon as well as at the Knights of Columbus award ceremony.

**X. Old Business**

1. Chief Graham updated the commission on station 19. The county is looking at giving us \$300,000.00 October 1,2019 to start the process of hiring an architect and builder as well as looking for a site.

\*\*\* The commission took a break at 2:12\*\*\*

\*\*\*Commission reconvened at 2:19\*\*\*

Chief Graham will work on getting the property and architect.

**XI. New Business**

**XII. Good of the Organization:**

1. There is a motion the pay for 8 summer scholarships at the LANFC in the amount of \$2720.00.  
Motion: Vivian Campbell  
Second: Kathleen Litton  
Vote: 5-0

**XIII. Citizens to be Heard:**

**XIV. Adjournment:** There is a motion to adjourn at 2:27.

Motion: Rebecca Harriman

Second: Kathleen Litton

Vote: 5-0

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Ronald Kemerer, Chairman

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Rebecca Harriman, Secretary/Treasurer

	Accnt ID	Balance in Budget	Year to Date Actual	Year to Date Budget
Revenues				
SCHOLARSHIP TRUST EARNINGS/MAT	#0490-01	0.00	0.00	0.00
FEMA Reimbursement	#119	(144,953.59)	144,953.59	0.00
Fire Revenue	#400	834,958.04	5,909,631.96	6,744,590.00
FORT DESOTO REVENUE	#400-1	(12,000.00)	12,000.00	0.00
BAY PINES REVENUE	#400BP	0.00	0.00	0.00
EMS Revenue	#400E	1,364,631.50	1,364,635.50	2,729,267.00
RESERVE INCOME FROM COUNTY	#400F	0.00	0.00	0.00
COUNTY REIMBURSEMENT	#401E	(202,808.61)	202,808.61	0.00
Kenneth City Revenue	#401F	0.00	0.00	0.00
CONTRACT SERVICES	#402F	0.00	0.00	0.00
MISC. CONTRIBUTION	#403	(700.00)	700.00	0.00
EMS REVENUE 1% COST EXCEPTION	#404E	(24,242.56)	24,242.56	0.00
BUILDING/LAND INCOME	#404F	0.00	0.00	0.00
CD#0060791887#1	#405-1	(3,887.06)	3,887.06	0.00
CD#004659148	#405-2	0.00	0.00	0.00
CD#0069138911#3	#405-3	0.00	0.00	0.00
CD#0060062818#4	#405-4	0.00	0.00	0.00
CD#0063103964#5	#405-5	(4,340.63)	4,340.63	0.00
CD#0069606648#6	#405-6	0.00	0.00	0.00
SICK/VAC CD#8050833295	#405F	0.00	0.00	0.00
BUILDING/LAND RESERVE INCOME	#406F	(711.21)	711.21	0.00
MAINTENANCE INCOME	#407F	0.00	0.00	0.00
misc income	#409	(1,839.26)	1,839.26	0.00
VEHICLE/EQUIPMENT MM Interest	#410F	(199.89)	199.89	0.00
GENERAL MM INTEREST	#411	(50,986.94)	50,986.94	0.00
CONSTRUCTION ACCOUNTInterest	#412E	0.00	0.00	0.00
Capital Reserve Interest	#412F	0.00	0.00	0.00
Vac/Sick CD 2203 interest	#413	0.00	0.00	0.00
Vac/Sick CD 2545 interest	#414	0.00	0.00	0.00
Vac/Sick MM Interest	#415	(226.40)	226.40	0.00
RESERVE CD INTEREST	#416F	0.00	0.00	0.00
VACATION SICK CD INTEREST	#417	0.00	0.00	0.00
State FF Incentive Pay	#420F	(14,710.00)	14,710.00	0.00
	#425			
FIRST RESPONDER FUNDING	EMS	0.00	0.00	0.00
GRANT REIMB-PAYROLL	#429	0.00	0.00	0.00
GRANT REVENUE	#429F	0.00	0.00	0.00
Gain/Loss on sale of assets	#430	(14,297.50)	14,297.50	0.00
MANAGEMENT FEE REVENUE T.V.	#432F	0.00	0.00	0.00
OTHER REIMB COST	#433F	0.00	0.00	0.00
ST PETE SETTLEMENT	#435F	0.00	0.00	0.00
INSPECTION FEES	#436F	(28,331.80)	28,331.80	0.00
OTHER REIMBURSED COST	0433F	0.00	0.00	0.00
MISC REVENUE ACCOUNT	9000F	0.00	0.00	0.00
GRIT LIABILITY WRITE OFF	9998F	0.00	0.00	0.00
<b>Total Revenues</b>		<b>1,695,354.09</b>	<b>7,778,502.91</b>	<b>9,473,857.00</b>

Expenses

Executive Officers EMS	1101E	28,985.41	73,494.59	102,480.00
Executive Officers Fire	1101F	652,236.82	815,213.18	1,467,450.00
Regular EMS Salaries	1201E	624,450.84	571,389.16	1,195,840.00
Regular Fire Salaries	1201F	274,185.28	746,264.72	1,020,450.00
Other Salaries EMS	1301E	0.00	0.00	0.00
Other Salaries Fire	1301F	83,853.87	107,276.13	191,130.00
COMMISSIONER'S HONORARIUM	1401F	12,500.00	17,500.00	30,000.00
Overtime EMS	1480E	530,012.21	109,660.79	639,673.00
Overtime Fire	1480F	57,216.33	242,783.67	300,000.00
RELIEF STAFFING	1485E	0.00	0.00	0.00
RELIEF STAFFING FIRE	1485F	0.00	0.00	0.00
Incentive Pay EMS	1500E	0.00	0.00	0.00
Incentive Pay Fire	1500F	62,659.58	63,940.42	126,600.00
Firefighters Supp Comp	1601E/F	(9,806.20)	9,806.20	0.00
FICA EMS	2101E	41,205.63	58,114.37	99,320.00
FICA Fire	2101F	99,944.35	137,635.65	237,580.00
Retirement EMS	2201E	137,728.64	167,381.36	305,110.00
Retirement Fire	2201F	361,681.67	368,158.33	729,840.00
Group Life Insurance EMS	2301E	2,445.72	2,494.28	4,940.00
Group Life Insurance Fire	2301F	4,703.50	4,726.50	9,430.00
Group Health Insurance EMS	2310E	45,549.82	103,330.18	148,880.00
Group Health Insurance Fire	2310F	116,193.74	161,026.26	277,220.00
Weekly Income Inc. EMS	2330E	14,410.00	0.00	14,410.00
Weekly Income Inc. Fire	2330F	20,440.00	0.00	20,440.00
Work comp Ins EMS	2401E	29,275.69	78,984.31	108,260.00
Work comp Ins Fire	2401F	285,423.00	(11,673.00)	273,750.00
State Unemployment Ins EMS	2501E	186.99	133.01	320.00
State Unemployment Ins Fire	2501F	328.17	241.83	570.00
EMPLOYEE BENEFITS	2550F	0.00	0.00	0.00

**PERSONNEL COST**

**3,475,811.06**

**3,827,881.94**

**7,303,693.00**

Legal Fees EMS	3112E	0.00	0.00	0.00
Legal Fees Fire	3112F	15,300.00	9,700.00	25,000.00
Medical Svc's EMS	3113E	(1,008.00)	6,008.00	5,000.00
Medical Svc's Fire	3113F	2,305.00	7,695.00	10,000.00
Other Consulting Svc's EMS	3190E	(3,366.41)	3,366.41	0.00
Other Consulting Svc's Fire	3190F	7,033.84	7,966.16	15,000.00
Accounting/Audit EMS	3200E	(7,830.00)	22,830.00	15,000.00
Accounting/Audit Fire	3200F	0.00	20,000.00	20,000.00
Janitorial EMS	3420E	0.00	0.00	0.00
Janitorial Fire	3420F	1,390.41	5,409.59	6,800.00
Other Contractual Svc's EMS	3490E	0.00	0.00	0.00
Other Contractual Svc's Fire	3490F	(8,129.16)	75,629.16	67,500.00
Travel Reimbursment EMS	4000E	0.00	0.00	0.00
Travel Reimbursment Fire	4000F	2,361.59	22,638.41	25,000.00
Telephone EMS	4110E	0.00	0.00	0.00
Telephone Fire	4110F	5,128.48	12,871.52	18,000.00
Postage EMS	4200E	0.00	0.00	0.00
Postage Fire	4200F	2,208.40	791.60	3,000.00
Electric EMS	4310E	0.00	0.00	0.00
Electric Fire	4310F	23,908.22	26,091.78	50,000.00
WATER/SEWER	4320E	0.00	0.00	0.00
Water/Sewer Fire	4320F	1,812.31	3,537.69	5,350.00
Biowaste EMS	4321E	0.00	0.00	0.00

Waste Disposal EMS	4390E	0.00	0.00	0.00
Waste Disposal Fire	4390F	1,500.00	1,500.00	3,000.00
Storage Rental EMS	4420E	0.00	0.00	0.00
Storage Rental Fire	4420F	(243.17)	243.17	0.00
General Liability Ins. EMS	4511E	0.00	22,429.00	22,429.00
General Liability Ins. Fire	4511F	54,140.00	41,980.00	96,120.00
Building Repair Maint EMS	4620E	0.00	0.00	0.00
Building Repair Maint Fire	4620F	8,398.41	21,601.59	30,000.00
Equipment Repair/Maint EMS	4640E	17,000.00	0.00	17,000.00
Equipment Repair/Maint Fire	4640F	19,663.01	5,336.99	25,000.00
Fleet Repair/Maint EMS	4641E	9,987.03	2,512.97	12,500.00
Fleet Repair/Maint Fire	4641F	35,961.89	39,038.11	75,000.00
Radio Repair/Maint EMS	4642E	0.00	0.00	0.00
Radio Repair/Maint Fire	4642F	676.30	1,323.70	2,000.00
Printing and Binding EMS	4700E	0.00	0.00	0.00
Printing and Binding Fire	4700F	175.15	2,824.85	3,000.00
Office Supplies EMS	5100E	0.00	0.00	0.00
Office Supplies Fire	5100F	7,852.19	4,147.81	12,000.00
Petroleum Products EMS	5210E	19,924.45	10,075.55	30,000.00
Petroleum Products Fire	5210F	10,596.50	24,403.50	35,000.00
Small Tools and Supplies EMS	5240E	0.00	0.00	0.00
Small Tools and Supplies Fire	5240F	7,652.63	7,347.37	15,000.00
Uniforms EMS	5250E	4,553.16	1,446.84	6,000.00
Uniforms Fire	5250F	1,023.77	18,976.23	20,000.00
Medical Supplies	5262E	(1,235.23)	1,235.23	0.00
EXPENSE	5262F	5,000.00	0.00	5,000.00
HEALTHCARE PRODUCTS	5280F	14,206.78	793.22	15,000.00
Misc Operating Supplies EMS	5290E	0.00	0.00	0.00
Misc Operating Supplies Fire	5290F	5,857.95	9,142.05	15,000.00
Dues/Subscriptions EMS	5400E	2,165.00	(60.00)	2,105.00
Dues/Subscriptions Fire	5400F	(1,218.67)	10,418.67	9,200.00
Training and Education EMS	5410E	(881.90)	881.90	0.00
Training and Education Fire	5410F	(8,078.37)	43,078.37	35,000.00
COMMUNITY/EMPLOYEE EVENTS	5415F	4,143.72	10,856.28	15,000.00
Fire Prevention	5420F	12,305.45	7,694.55	20,000.00
DATA PROCESSING/SOFTWARE	5430E	0.00	0.00	0.00
DATA PROCESSING/SOFTWARE	5430F	5,364.50	4,635.50	10,000.00
<b>OPERATING EXPENSES</b>		<b>277,605.23</b>	<b>518,398.77</b>	<b>796,004.00</b>
BUILDING-LAND/COST	6210F	(6,841.33)	6,841.33	0.00
Office Equip and Furn EMS	6410E	0.00	0.00	0.00
Office Equip and Furn Fire	6410F	3,115.05	9,884.95	13,000.00
DATA PROCESSING EQUIPMENT	6420F	18,999.12	6,000.88	25,000.00
Vehicles/Heavy Equip EMS	6430E	0.00	0.00	0.00
Vehicles/Heavy Equip Fire	6430F	(558,440.69)	1,076,440.69	518,000.00
Com. Equip Fire	6494F	(5,848.70)	12,848.70	7,000.00
<b>CAPITAL OULTLAY</b>		<b>(549,016.55)</b>	<b>1,112,016.55</b>	<b>563,000.00</b>
Interest Expense	7210	0.00	0.00	0.00
Lease Purchase Agreement	7410FB	0.00	0.00	0.00
BAYPINES RESERVES	8000F	0.00	0.00	0.00
FORT DESOTO	8001F	0.00	0.00	0.00
RESERVE EQUIPMENT	8100F	0.00	0.00	0.00
RESERVE BUILDING/LAND	8200F	200,000.00	0.00	200,000.00
RESERVE ST PETE JC	8300F	0.00	0.00	0.00

FLA STATUTE 129	8400F	287,752.00	0.00	287,752.00
TAX COLLECTOR FEE	8500F	268,042.63	365.37	268,408.00
COUNTY TAX APPRAISER OFFICE	8600F	14,844.40	40,155.60	55,000.00
<b>RESERVES/FEES</b>		<b>770,639.03</b>	<b>40,520.97</b>	<b>811,160.00</b>
Total Expenses		6,254,723.45	3,219,133.55	9,473,857.00
Net Income		(6,254,723.45)	(\$ 3,219,133.55)	(\$ 9,473,857.00)

Acct  
ID

Balance in  
Budget

Year to Date  
Actual

Year to Date  
Budget

**Revenues Tierra Verde**

Fire Revenue	#400	777,446.06	976,845.94	1,754,292.00
FORT DESOTO	#400DESOTO	0.00	0.00	0.00
EMS Revenue	#400E	194,185.19	271,857.81	466,043.00
MISC INCOME	#401	(9.00)	9.00	0.00
EMS REVENUE 1% COST EXCEPTION	#404E	0.00	0.00	0.00
GENERAL MM INTEREST	#411	(4,215.09)	4,215.09	0.00
State FF Incentive Pay	#420F	0.00	0.00	0.00
Gain/Loss on sale of assets	#430	0.00	0.00	0.00
COUNTY CAPITAL REIMBURSEMENT	#433F	0.00	0.00	0.00
INSPECTIONS	#436F	0.00	0.00	0.00
Total Revenues		967,407.16	1,252,927.84	2,220,335.00

**Expenses**

Executive Officers EMS	1101E	0.00	0.00	0.00
Executive Officers Fire	1101F	233,840.28	174,359.72	408,200.00
Regular EMS Salaries	1201E	91,483.38	88,436.62	179,920.00
Regular Fire Salaries	1201F	125,027.71	240,342.29	365,370.00
Other Salaries EMS	1301E	0.00	0.00	0.00
Other Salaries Fire	1301F	15,490.00	0.00	15,490.00
COMMISSIONER'S HONORARIUM	1401F	0.00	0.00	0.00
Overtime EMS	1480E	85,719.16	12,870.84	98,590.00
Overtime Fire	1480F	131,410.27	58,255.73	189,666.00
RELIEF STAFFING	1485E	0.00	0.00	0.00
Incentive Pay EMS	1500E	0.00	0.00	0.00
Incentive Pay Fire	1500F	14,938.20	24,261.80	39,200.00
Firefighters Supp Comp	1601E/F	(2,561.70)	2,561.70	0.00
FICA EMS	2101E	5,716.14	8,043.86	13,760.00
FICA Fire	2101F	41,961.77	35,908.23	77,870.00
Retirement EMS	2201E	14,234.10	28,045.90	42,280.00
Retirement Fire	2201F	144,474.82	92,175.18	236,650.00
Group Life Insurance EMS	2301E	324.94	375.06	700.00
Group Life Insurance Fire	2301F	1,513.22	1,326.78	2,840.00
Group Health Insurance EMS	2310E	4,041.24	19,468.76	23,510.00
Group Health Insurance Fire	2310F	30,411.22	55,778.78	86,190.00
Weekly Income Inc. EMS	2330E	2,275.00	0.00	2,275.00
Weekly Income Inc. Fire	2330F	6,826.00	0.00	6,826.00
Work comp Ins EMS	2401E	0.00	21,900.00	21,900.00
Work comp Ins Fire	2401F	0.00	113,640.00	113,640.00
State Unemployment Ins EMS	2501E	29.00	21.00	50.00
State Unemployment Ins Fire	2501F	117.00	63.00	180.00
EMPLOYEE BENEFITS	2550F	0.00	0.00	0.00
<b>PERSONNEL COST</b>		<b>947,271.75</b>	<b>977,835.25</b>	<b>1,925,107.00</b>

Legal Fees EMS	3112E	0.00	0.00	0.00
Legal Fees Fire	3112F	1,000.00	0.00	1,000.00
Medical Svc's EMS	3113E	0.00	1,000.00	1,000.00
Medical Svc's Fire	3113F	1,291.00	3,149.00	4,440.00
Other Consulting Svc's EMS	3190E	(312.36)	312.36	0.00
Other Consulting Svc's Fire	3190F	74.87	925.13	1,000.00
Accounting/Audit EMS	3200E	(737.50)	5,237.50	4,500.00
Accounting/Audit Fire	3200F	(172.50)	7,672.50	7,500.00
MANAGEMENT FEES TO LFR	3210F	0.00	0.00	0.00
MANAGEMENT FEE EMS	3211E	0.00	0.00	0.00



MANAGEMENT FEE FIRE	3212F	0.00	0.00	0.00
Janitorial EMS	3420E	0.00	0.00	0.00
Janitorial Fire	3420F	2,314.29	1,185.71	3,500.00
Other Contractual Svc's EMS	3490E	0.00	0.00	0.00
Other Contractual Svc's Fire	3490F	5,901.47	11,336.53	17,238.00
Travel Reimbursement EMS	4000E	0.00	0.00	0.00
Travel Reimbursement Fire	4000F	(450.00)	450.00	0.00
Telephone EMS	4110E	0.00	0.00	0.00
Telephone Fire	4110F	864.16	1,835.84	2,700.00
Postage EMS	4200E	0.00	0.00	0.00
Postage Fire	4200F	300.00	0.00	300.00
Electric EMS	4310E	0.00	0.00	0.00
Electric Fire	4310F	4,659.20	3,340.80	8,000.00
WATER/SEWER	4320E	0.00	0.00	0.00
Water/Sewer Fire	4320F	968.62	4,031.38	5,000.00
Biowaste EMS	4321E	0.00	0.00	0.00
Waste Disposal EMS	4390E	0.00	0.00	0.00
Waste Disposal Fire	4390F	349.69	114.31	464.00
Storage Rental EMS	4420E	0.00	0.00	0.00
Storage Rental Fire	4420F	0.00	0.00	0.00
General Liability Ins. EMS	4511E	20,200.00	0.00	20,200.00
General Liability Ins. Fire	4511F	8,000.00	0.00	8,000.00
Building Repair Maint EMS	4620E	0.00	0.00	0.00
Building Repair Maint Fire	4620F	510.22	9,489.78	10,000.00
Equipment Repair/Maint EMS	4640E	0.00	0.00	0.00
Equipment Repair/Maint Fire	4640F	(10.72)	10.72	0.00
Fleet Repair/Maint EMS	4641E	10,676.83	1,623.17	12,300.00
Fleet Repair/Maint Fire	4641F	7,254.85	2,745.15	10,000.00
Radio Repair/Maint EMS	4642E	0.00	0.00	0.00
Radio Repair/Maint Fire	4642F	1,000.00	0.00	1,000.00
ALS ALLOWABLE ENGINE REPAIR	4643E	0.00	0.00	0.00
Printing and Binding EMS	4700E	0.00	0.00	0.00
Printing and Binding Fire	4700F	0.00	0.00	0.00
Office Supplies EMS	5100E	0.00	0.00	0.00
Office Supplies Fire	5100F	3,369.69	630.31	4,000.00
Petroleum Products EMS	5210E	4,242.31	1,957.69	6,200.00
Petroleum Products Fire	5210F	2,208.09	2,991.91	5,200.00
Small Tools and Supplies EMS	5240E	0.00	0.00	0.00
Small Tools and Supplies Fire	5240F	4,549.32	450.68	5,000.00
Uniforms EMS	5250E	3,427.07	572.93	4,000.00
Uniforms Fire	5250F	1,783.05	3,916.95	5,700.00
Medical Supplies	5262E	0.00	0.00	0.00
HEALTHCARE PRODUCTS	5280E	0.00	0.00	0.00
HEALTHCARE PRODUCTS	5280F	(444.00)	444.00	0.00
Misc Operating Supplies EMS	5290E	0.00	0.00	0.00
Misc Operating Supplies Fire	5290F	3,525.46	474.54	4,000.00
Dues/Subscriptions EMS	5400E	220.00	0.00	220.00
Dues/Subscriptions Fire	5400F	(15.00)	15.00	0.00
Training and Education EMS	5410E	72.00	(72.00)	0.00
Training and Education Fire	5410F	625.98	2,502.02	3,128.00
COMMUNITY/EMPLOYEE EVENTS	5415F	(1,067.00)	1,067.00	0.00
Fire Prevention	5420F	1,000.00	0.00	1,000.00
DATA PROCESSING/SOFTWARE	5430E	0.00	0.00	0.00
DATA PROCESSING/SOFTWARE	5430F	950.01	49.99	1,000.00
<b>OPERATING EXPENSES</b>		<b>88,129.10</b>	<b>69,460.90</b>	<b>157,590.00</b>

BUILDING-LAND/COST	6210F	0.00	0.00	0.00
Office Equip and Furn EMS	6410E	0.00	0.00	0.00
Office Equip and Furn Fire	6410F	5,000.00	0.00	5,000.00
DATA PROCESSING EQUIPMENT	6420F	3,500.00	0.00	3,500.00
Vehicles/Heavy Equip EMS	6430E	0.00	0.00	0.00
Vehicles/Heavy Equip Fire	6430F	0.00	11,500.00	11,500.00
Com. Equip Fire	6494F	3,000.00	0.00	3,000.00
<b>CAPITAL OUTLAY</b>		<b>11,500.00</b>	<b>11,500.00</b>	<b>23,000.00</b>
Interest Expense	7210	0.00	0.00	0.00
Lease Purchase Agreement	7410FB	0.00	0.00	0.00
CUSTOMARY COST EXCEPTION	8000E	34,638.00	0.00	34,638.00
FORT DESOTO	8001F	0.00	0.00	0.00
RESERVE EQUIPMENT(HELD BY COUN	8100F	80,000.00	0.00	80,000.00
COST EXCEPTION/RESERVES		114,638.00	0.00	114,638.00
Total Expenses		1,355,670.54	864,664.46	2,220,335.00
Net Income		(1,355,670.54)	(\$ 864,664.46)	(\$ 2,220,335.00)

# Chief's Report

## June 3, 2019

### Injuries / Sickness / FMLA

- 1.) Off Duty Medical / Injuries / FMLA:  
Larry Thompson – Is off on Sick Leave.  
Scott Schlindwein – Is off on FMLA.  
Billy Vasquez – Is off on light duty.  
Adam Clemons - Is off on FMLA.
- 2.) In the Line of Duty FMLA/Injuries:

### Updates:

- 3.) Data Driven Focus Group – Verbal update on the last meeting on May 3, 2019.
- 4.) Station 21 – Roof estimate – The county, per Craig Hare, is hiring a roof consultant to look at the roof and see what exactly it needs. I told Craig they need to check for mold to make sure it is not back considering the roof leak.
- 5.) Station 19 Penny Project – We have identified several architects and contractors who have constructed or designed stations in the last several years.
- 6.) Yearly Audit – All of the state filing is complete for this year.
- 7.) Division Chief Millican – The governor did in fact sign the cancer bill and we are waiting to see how we are supposed to address the requirements. Several products are being created and we should know more soon.
- 8.) Tierra Verde – Fire and EMS budgets have been sent to the county for review. We should hear back from them soon. Special “thank you” to Tammy for working so hard on the worksheets and submitting them to the county. (No change).
- 9.) Lealman EMS – The EMS budget has been sent to the county for review. We should hear back from them soon. This request was increased to 1.00 FTE on days for EMS supervision half way through the fiscal year. This was not on our worksheets but was included in the DDFG meetings. If approved it will be added to our bottom-line EMS Lealman budget.
- 10.) Lealman Fire – Staff is currently working on a draft budget we should have the document completed soon.
- 11.) Fork Lift – Staff continues to work on this project.
- 12.) Maintenance Contracts – We have been performing some service on outside vehicles. So far so good with more information to be presented.

**Mission:**  
To protect, promote & improve the health  
of all people in Florida through integrated  
state, county & community efforts.



**Ron DeSantis**  
Governor

**Vision:** To be the Healthiest State in the Nation

*Co PM*

May 1, 2019

District Chief Randy Keirn  
Lealman Special Fire Control District  
4360 55<sup>th</sup> Avenue North  
Saint Petersburg, Florida 33714

Dear Chief Keirn,

Congratulations on your outstanding Compliance Monitoring site survey conducted by the Bureau of Emergency Medical Oversight on April 25, 2019. We found no deficiencies during our site visit. Your vehicles, and service records were outstanding. Thank you for being a role model of excellence as an EMS provider in the State of Florida.

Also, please extend my sincere gratitude to your staff for their assistance and for the overall contribution to your service and community. Your continued support of emergency medical services is deeply appreciated.

Enclosed is a post site survey evaluation form designed to assist us in continually improving our Compliance Monitoring program. Please complete the enclosed form and return it to my office at your earliest convenience. I trust that you will share with me any concerns or kudos regarding your site survey.

Again, thank you for your assistance in the Compliance Monitoring program and I look forward to hearing from you.

Sincerely,

Steve McCoy  
Administrator  
Emergency Medical Services

SAM/mml  
Enclosure

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**Florida Department of Health**  
Bureau of Emergency Medical Oversight, Emergency Medical Services  
4052 Bald Cypress Way, Bin A-22 • Tallahassee, FL 32399-1722  
PHONE: 850/245-4440 • FAX 850/488-2512

**RESOLUTION 19- 29**

**A RESOLUTION OF THE PINELLAS COUNTY EMERGENCY MEDICAL SERVICES AUTHORITY  
ESTABLISHING FOUNDATIONAL UNITS NECESSARY TO MAINTAIN THE CURRENT LEVEL OF  
SERVICE FOR EMERGENCY MEDICAL SERVICES.**

**WHEREAS**, the Pinellas County Emergency Medical Services Authority ("Authority") has established levels of service through service agreements with Municipalities and Fire Districts for Advanced Life Support (ALS) First Responder Services;

**WHEREAS**, the current level of service is achieved through Authority funded ALS First Responder Units (Authority funded) and augmented by units whose staffing is funded by Municipalities and Fire Districts (Authority authorized and Contractor funded);

**WHEREAS**, the preparedness to respond to life threatening and potentially life-threatening emergencies is based upon the specific Authority authorized and funded ALS First Responder Units to meet geographic coverage and call density requirement by response zone has resulted in the foundational units necessary for the EMS System to meet the current level of service;

**WHEREAS**, the implementation of growth management strategies to reduce responses of ALS First Responder Units is necessary to manage the growth of additional resources that may be necessary in the future, it does not eliminate the need for foundational units to ensure public health and safety;

**NOW, THEREFORE BE IT RESOLVED:**

1. The Authority establishes the current deployment of foundational ALS First Responder Units are necessary to meet current EMS System demand and the current level of service. The list of ALS First Responder Units authorized and funded by the Authority is shown as Exhibit "A".
2. This Resolution shall not inhibit or preclude the Authority from determining the need for additional future resources or enhancements to the deployment plan for each EMS District.
3. The Authority shall not eliminate authorization or funding for existing Authority funded ALS First Responder Units, shown as Exhibit "A", which have a reduced number of responses to EMS incidents due to the implementation of growth management strategies.

Such funding is subject to the fiscal non-funding clause contained in the ALS First Responder Agreements.

In a regular meeting duly assembled this 7th day of May 2019, Commissioner Gerard offered the foregoing Resolution and moved its adoption, which was seconded by Commissioner Eggers, and upon roll call the vote was:

AYES: Seel, Gerard, Eggers, Justice, Long, Peters, and Welch.

NAYS: None.

ABSENT AND NOT VOTING: None.

APPROVED AS TO FORM

By:   
Jason Ester  
Senior Assistant County Attorney

**Exhibit A**  
**Foundational Units**

<b>Contractor</b>	<b>Authority Funded Units</b>	<b>Contractor Funded Units</b>
Clearwater	Engine 44, Engine 45, Medic 45, Rescue 46, Medic 47, Rescue 48, Engine 49, Rescue 49, Engine 50, Engine 51	Peak Medic 45 Engine 47 Engine 48
Dunedin	Engine 60, Engine 61, Engine 62	None
East Lake	Engine 56, Squad 57, Engine 58	None
Gulfport	Engine 17	Medic 17
Largo	Engine 38, Engine 39, Squad 39, Engine 40, Medic 40, Engine 41, Rescue 41, Rescue 42, Truck 42, Engine 43	Squad 38 Medic 41
Lealman (including Tierra Verde)	Engine 18, Rescue 18, Engine 19, Rescue 19, Engine 21	Rescue 21
Madeira Beach	Truck 25	None
Oldsmar	Engine 54	Rescue 54
Palm Harbor	Engine 65, Squad 65, Engine 66, Truck 67, Engine 68	None
Pinellas Park	Engine 16, Rescue 33, Truck 33, Rescue 34, Squad 35	Engine 34, Truck 35 or Engine 35
Pinellas Suncoast	Squad 26, Engine 27, Truck 28 (50%)	None
Safety Harbor	Engine 52, Truck 53	None
Seminole	Engine 29, Squad 29, Engine 30, Engine 31, Engine 32	None
South Pasadena	Rescue 20	Engine 20 or Truck 20
St. Pete Beach	Medic 22, Rescue 23	Squad 22
St. Petersburg	Rescue 1, Medic 1 (12/7), Rescue 3, Medic 3 (12/7), Rescue 4, Rescue 5, Rescue 6, Rescue 7, Rescue 8, Rescue 9, Rescue 10, Rescue 11, Engine 2, Engine 12, Engine 13, Engine 14	Engine 3, Engine 4, Engine 5, Engine 6, Engine 7, Engine 8, Engine 9, Engine 10, Engine 11
Tarpon Springs	Squad 69, Truck 70, Engine 71	None
Treasure Island	Engine 24	Rescue 24

As of February 22, 2019